### **BENEFITS**

Privacy Auditor training course serves as a strong learning tool for mastering concepts and topics related to all aspects of Privacy management system audits. On successfully completing the course participants will have:

- an appreciation of the importance of controlling personal data in all types of business
- understand the relationship between Privacy Management System, including audit risk management, required controls, and compliance with the requirements of different stakeholders of the organization:
- understanding the application of the personal data context of local regulation requirements
- acquire skills to assess the degree of adherence of the controller's organizational system for personal data protection to the regulations
- expertise necessary to manage an Privacy audit team and knowledge of auditing principles:
- detailed understanding of the principal requirements for auditing Privacy Management Systems;
- · ability to analyze the internal and external environment of an organization and audit decision-making
- formulate corrective measures that would properly direct the organization towards implementing the adequate controls

# **Privacy Auditor Training Course**





## CONTENT

The intensive three day seminar provides:

- Day 1: Auditing principles and methodology
- Day 2: Planning and Launching Privacy audit
- Day 3: Conducting Privacy Audit and ensuring the follow-up

During this training, the participant will acquire the skills and knowledge needed to proficiently plan and perform audits compliant with the Privacy regulatory requirements. Based on practical exercises, the participant will develop the abilities (mastering audit techniques) and skills (managing audit teams and audit program, communicating with stakeholders, conflict resolution, etc.) necessary to efficiently conduct an audit.

## Site point of contact

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Price (

For any questions about your registration, accommodation, travel or any other logistical aspect of your attendance at Privacy Auditor training course please contact us at:

#### **INTEGRA Solution office:**

contact@integrasolution.com.mk Tel: +389 (0)2 3177 177

#### **Location of the Privacy Auditor** trainig course:

Hotel TCC Plaza - Skopie Vasil Glavinov 12 !000 Skopje Macedonia

### PRIVACY AUDITOR - TRAINING COURSE

Course: Monday 24th of June to Wednesday 26th of June 2013 Registration: 15<sup>th</sup> of May to 20<sup>th</sup> of June 2013 (10 seats only)

#### WHO SHOULD PARTICIPATE

Increasing regulatory compliance within the public and private sectors requires strong Privacy policies, processes, and controls, which force organizations to adopt privacy standards and frameworks for a long-term approach to mitigating risk.

Those requirements are reflected in the organizational charts and responsibilities of:

- Internal Auditors in performing and leading Privacy Audits
- Project manager wanting to master the Privacy audit process
- Persons responsible for the Information security
- Compliance officers responsible for regulation
- Member of the information security IT team
- Privacy officers to perform control function
- Technical expert wanting to prepare for an Information security audit function

All they are responsible as a team to demonstrate that organization is preserving personal data to clients, consumers, shareholders, authorities and society at large.

#### BENEFITS

This three-day intensive course enables the participants to develop an expertise to support an organization in implementing and managing personal data. Participants will also master the best practices for implementing appropriate controls based on EU harmonized national legislation requirements. On successfully completing the course, students will have:

- · Understanding the application of an Privacy Management System based on regulatory requirements
- Defining the scope of Privacy Management System through the particulars of the business activities, assets and technology
- Mastering the concepts, approaches, standards, methods and techniques allowing an effective management system
- Identification and classification of datasets of personal data and their custodians
- · Understand relationships within the system, including Risk Management and controls, and compliance with the requirements of different stakeholders
- Assessment of damage that may be inflicted on the business operations of the organization and identification and evaluation of options for risk treatment
- Identifying the goal to be achieved through introduction of controls and selection of appropriate controls for risk treatment
- Acquiring expertise to support an organization in implementing, managing and maintaining a Privacy Management System
- Acquiring the expertise necessary to manage a team in implementing the Privacy Management System
- Develop personal skills and knowledge and improve the capacity for analysis and decision making required to advise organizations on best practices in management of personal data

# Privacy Officer Training Course





#### CONTENT

This three-day intensive course enables participants to develop the expertise needed to lead implementation project of a Privacy Management System and to use project management techniques by applying widely recognized implementation principles, procedures and techniques. Training agenda is as follows:

- · Day 1: Introduction and Planing of Privacy Management System
- Day 2: Launching and Implementing Privacy Management System
- · Day 3: Monitoring and Maintaining the Privacy Management System

Practical exercises will help participant to develop abilities (mastering implementation techniques) and skills (managing project, communicating with the team, prioritizing tasks, etc.) necessary for the efficient implementation of an Privacy management System.

## Site point of contact

For any questions about registration, accommodation, travel or any other logistical aspect of your attendance on Privacy Implementer training course please contact us at:

+ VAT

For second participant from same organization 10% discount

Price (training materials, coffee, lunch):

#### **INTEGRA Solution office:**

contact@integrasolution.com.mk Tel: +389 (0)2 3177 177

Location of the **Privacy Officer** training course: Hotel TCC Plaza - Skopie Vasil Glavinov 12 1000 Skopje Macedonia

## IMPLEMENTING PRIVACY MANAGEMENT SYSTEM PRIVACY OFFICER TRAINING Course

Course: Tuesday 25th of June to Thursday 27th of june 2013 Registration: 15<sup>th</sup> of May to 20<sup>th</sup> of june (Available 10 seats only)

#### WHO SHOULD PARTICIPATE

Increasing regulatory compliance within the public and private sectors requires strong privacy policies, processes, and controls, which force organizations to adopt security standards and frameworks for a long-term approach to mitigating risk. Those requirements are reflected in the responsibilities of:

Privacy Officers, Members of the information security team, Experts advisor in privacy issues, Project managers or Consultants wanting to prepare and to support an organization in the implementation of an Privacy Management System and Internal Auditors.

They're all responsible as a team to demonstrate that organization is preserving personal data to clients, consumers, shareholders, authorities and society at large.